



ENGLISH TABLE TENNIS ASSOCIATION

EQUALITY AND DIVERSITY POLICY

1. OBJECTIVES

- 1.1. The English Table Tennis Association (ETTA) is fully committed to the principles of equality of opportunity and takes its responsibility very seriously in ensuring that no one involved in table tennis whether a member of staff, a volunteer, participant or member receives less favourable treatment on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 1.2. Additionally the ETTA recognises that we live in a diverse society and will take all necessary steps to ensure that anyone participating in our sport in whatever capacity will be treated fairly and offered the same opportunities regardless of their socio-economic backgrounds.
- 1.3. The ETTA will encourage its affiliated clubs, leagues, county associations, regions, organisations in good standing and any other partner organisations to adopt and demonstrate their commitment to the principles and practice of equality as set out in this Equality and Diversity Policy.

2. DEFINITIONS

- 2.1. **Equality** – is about making sure people are treated fairly and given fair chances, it is not about treating everybody the same way.
- 2.2. **Diversity** – is about recognising, valuing and managing difference and acknowledging that individuals have different needs which can be met in different ways.

3. LEGAL REQUIREMENTS

- 3.1. The ETTA fully recognises its legal obligations, and will abide by the requirements of the Equality Act 2010 and any later amendments to the Act or subsequent equality related legislation that may be relevant to the ETTA.

4. STATEMENT OF INTENT

The ETTA:

- 4.1. wishes to act as an example for all its members and affiliated organisations for equality and diversity and will work to influence and promote good practice throughout table tennis in England.
- 4.2. will ensure that the responsibility and accountability for equality is placed at the most senior levels of the organisation with the Chief Executive having overall responsibility and accountability for the effective implementation of this policy, and the ETTA Management Committee monitoring the effectiveness through the Equality Committee reports and minutes. The ETTA commit also to appointing a member of staff at senior management level to lead on Equality and Diversity.

- 4.3. will include equality and diversity into all aspects of its work with reasonable steps being taken to ensure that all staff, volunteers, consultants and contractors etc are committed to this policy.
- 4.4. will ensure that no job applicant or employee receives less favourable treatment on the grounds of any protected characteristic – see 1.1
- 4.5. will work to ensure that there will be open access to all those who wish to participate in sport and that they are treated fairly.
- 4.6. is committed to ensure that all individuals are able to conduct their table tennis related activities free from bullying and harassment and has implemented a policy for dealing with such matters (see Anti Bullying and Harassment Policies).
- 4.7. Is committed to sports equality which is about:
 - Fairness in sport, equality of access, recognising differences and taking steps to meet them
 - Changing the culture and structure of sport to ensure it becomes equally accessible to all members of society
 - Making sure all individuals can realise their talent and fulfil their potential
 - An individual's responsibility to challenge discriminatory practice and promote inclusion.

5. DISCRIMINATION, HARASSMENT, BULLYING AND VICTIMISATION

- 5.1. **Direct Discrimination** – occurs when someone is treated less favourably than another person because of a protected characteristic (1.1)
- 5.2. **Indirect Discrimination** – occurs when there is a condition, rule or practice which applies to everyone but particularly disadvantages people who share a protected characteristic (1.1)
- 5.3. **Harassment** – engaging in unwanted conduct relating to a relevant protected characteristic (1.1) or unwanted conduct of a sexual nature where the conduct has the purpose or effect of violating the recipient's dignity or creating an intimidating, hostile, degrading, humiliating or offensive environment for the recipient, or any other individual affected by such conduct. It also includes the right for individuals to raise an issue that they find offensive even if it is not directed at them.
- 5.4. **Bullying** – the misuse of power or position to criticise persistently or to humiliate and undermine an individual's confidence.
- 5.5. **Victimisation** – when someone is treated badly because they have made or supported a complaint/grievance about discrimination or harassment under the Equality Act 2010, or are suspected of either making or supporting such a complaint/grievance. An individual is not protected from victimisation if they acted maliciously, or made or supported an untrue complaint/grievance.
- 5.6. The ETTA regards discrimination, harassment, bullying or victimisation, as described above, as serious misconduct. All complaints will be taken seriously and appropriate measures including disciplinary action may be brought against any member who unlawfully discriminates against, harasses, bullies or victimises any other person.

6. IMPLEMENTATION, RESPONSIBILITIES AND COMMUNICATION

- 6.1. The ETTA will make a copy of this policy available to view and download on its website which makes it clear that all individuals have responsibilities to respect, act in accordance with, support and promote the spirit and intentions of this policy.
- 6.2. The ETTA will ensure that this policy is an integral part of the recruitment, induction and on-going training for all staff.
- 6.3. The ETTA recognises that it has a duty to make reasonable adjustments for disabled people. It will consider all requests for adjustments and where possible will accommodate reasonable requests and work with disabled members and staff to implement any adjustments that will enable them to participate more fully in table tennis related activities.

- 6.4. The ETTA will ensure that consultants, contractors, partners, agents, advisors etc are appointed fairly and equally and are directed to this policy on the website and will be required to demonstrate their commitment to the principles and practices of this policy.
- 6.5. The ETTA will strive to achieve the appropriate equality standards as guided by Sport England/UK Sport.
- 6.6. The ETTA will continue to support an Equality Committee and assign it the task of drawing up and agree and Annual Action Plan within which specific roles, responsibilities and resources are allocated. Progress against the plan will be monitored by the Committee and reported to the ETTA Management Committee at least twice per year and then in the ETTA Annual Report along with supporting statistics and data.
- 6.7. All ETTA Managers are required to set an appropriate standard of behaviour, lead by example and ensure that those they manage adhere to this policy and promote the ETTA's aims and objectives with regard to equality and diversity.
- 6.8. Individual's should not discriminate against or harass any other individual in the course of their duties and are required to assist the ETTA to meet its commitment to this policy.
- 6.9. Individuals can be held personally liable as well as the ETTA, or instead of, for any act of unlawful discrimination. Individuals who commit serious acts of harassment may be guilty of a criminal offence as well as gross misconduct. There is no limit on compensation for unlawful discrimination.

7. ACTIONS

- 7.1. The ETTA may take positive action in the form of proportionate measures to encourage or train people from under-represented groups to apply for jobs, overcome a perceived disadvantage or meet specific needs based on a protected characteristic (1.1).
- 7.2. The ETTA will produce, maintain and monitor an Equality Action Plan to ensure the objectives of this Equality and Diversity Policy are consistently delivered throughout all areas of the organisation.

8. MONITORING AND EVALUATION

- 8.1. This Policy will remain in force until it is amended, replaced or withdrawn and will be reviewed on an annual basis by the ETTA's Equality Committee.
- 8.2. The Equality Action Plan will also be reviewed by the Equality Committee and the lead officer for Equality on an annual basis.

9. GRIEVANCES

- 9.1. To safeguard individual rights under this Equality and Diversity Policy any member who believes that they have suffered inequitable treatment within the scope of this Equality and Diversity Policy may raise the matter through the appropriate procedure (i.e. the employee grievance procedure for employees (see Staff Handbook) or the complaints procedure (see Rules Booklet on website) for non employees).
- 9.2. An individual raising an employee grievance will not be penalised for doing so unless it is untrue and made in good faith.
- 9.3. As with all grievance and disciplinary procedures, the final point of appeal relating to this policy is the ETTA's Appeals Committee.

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