

Kidlington Forum Table Tennis Club

Minutes of the Committee meeting of 18th May 2015

1. Apologies: none.

Present: John Duncalfe, Karl Bushell, Brian Jermyn, Paul Woodward, Ben Pritchard, Chris Smith, Bob Hallett and Christine Scaysbrook.

The meeting began at 7.00pm

2. Minutes: The minutes of the meeting of 17-2-2015 were accepted as a true record.

3. Matters arising from the minutes:

JD reported that the Pavilion was used by the League for its Invitation Tournament free of any charge by the club.

4. Coaching: KB reported that the elites/intermediates were reasonably well attended. Nick now covers for him when he is away. JD said that there were about 10 at beginners' sessions. KB said that senior coaching had started On Wednesdays. BP said that the website did not say these sessions were happening.

Action: KB will ask Sharon to update the website.

KB reported that the club were financing BP and Farshad Shaddel on the forthcoming Level 1 coaching course that was taking place on 3 Saturdays in the summer at the Pavilion. He said there were 10-12 on the Course so it will take place. It was agreed that BP could open up and provide refreshments, at the club's cost, with the help of Farshad.

Action: KB would email details to all involved.

5. Satellite Clubs: JD reported that the St Gregory's satellite had been terminated for the summer due to low numbers. It would start up again in September and last while the funds last. KB said that his two satellites had also stopped as the rooms were being used for exams. He thought all satellites should not operate in the summer. JD said that the League, TTE, City Council and School were pursuing the development of a new club at the St. Gregory's Gym. Margaret Stevens from the City Council was heading the project.

6. Volunteers/ Sunday opening: PW praised BJ for running Sunday sessions for so long. KB's email had attracted some more volunteers and CSc said she had some more through discussions at sessions.

Action: CSc would run through the key procedures with Vass and Tony Thomas. She would do the rota for Sundays and let PW know. PW would continue to do rotas for Thursdays and Fridays and let JD have the complete rotas so he could let Sharon know for the website. JD to let Sharon know that there is a session this Sunday as players had been asking CSc.

PW confirmed that Volunteering on Sundays is not now a problem.

7. Treasurer's Report: KB said that the accounts for the last financial year were ready. Andrew Flint would be doing the Audit in late June. He said that monies from the sessions covered our rent. Monies from match fees and hiring gave us a surplus so

there was money to invest. He said that he would be buying a bulk supply of plastic balls from Bribar and advised that we use them for all home matches. It was agreed. JD said that The League will allow use of plastic and celluloid balls next season as there may be a dearth of plastic balls to buy and there is question over their quality. JD asked for two new scorer's tables as the current ones were damaged. It was agreed that KB buy them.

Action: KB to buy plastic balls for the season and two scorer's tables. All teams to use plastic balls for home matches.

8. AGM- Items and Date: It was agreed that the AGM take place on Monday 29th June at 7.30pm at the Pavilion. PW urged us to encourage people to come as we were only just quorate last year. JD said he would include the standard items of Chairman's and Treasurer's reports, coaching report, membership, volunteering, match fees, election of officers and National Junior League report (since confirmed by John Birkin). JD said he would trawl members for items.

Action: All to encourage members to attend the AGM. JD to inform members of the AGM date and trawl for items.

CSc proposed an item on simplifying session fees. There was some discussion about how that would be done and general agreement that it was a good idea but it was left for CSc to email JD to make a specific proposal.

Action: CSC to email JD with proposal.

CSc said that we should be drawing in foreigners who attended our sessions as members of the club. She suggested we develop an app to allow access to our website. It was agreed that JD ask Sharon if she could do that. (Sharon has since confirmed that she could arrange for a QR code to be produced which would allow access for Smart phone users.) JD would ask John Birkin what teams he would be entering in the NJL next season.

Action: JD to ask Sharon to develop an app and to ask John Birkin for the number of junior teams for next season.

9. Town and Gown: CSc asked when the competition could take place at the Pavilion; it should be between October and Christmas. KB said any Sunday was OK; JD to book the date. JD said he would have to make sure there was no clash with a football match. CSc asked how many teams. PW said 3 teams of 4 players each; he suggested one team of the best players in the League who don't play County matches, one of good players from divisions 2 & 3 and one woman's team. KB said the players should be non-vets if possible.

Action: JD and CSc to liaise over date and JD to book with PC.

10. Junior League: JD reported that the League had struggled because of a lack of subs. However, the youngsters were very keen and competitive. We had to be aware that some players had health problems and we had to manage that.

11. Membership: KB proposed we have a new application form based on the Club Mark template form which is line with TTE requirements. He would consult JD over it. He suggested that the membership term runs from 1st July to be in line with the TTE term and that club fees be £10 for juniors and £20 for adults. It was agreed. It was agreed that the forms be printed and available at sessions, sent electronically to members by JD and put on our website, all in order to get the best coverage. KB said we should collect any TTE fees from those not paying direct, and pay them to TTE

ourselves. It was agreed that all forms be returned to JD who would forward any monies to KB and enter details on our 365 site. KB said we should have a lockable box in the Store in which we could keep forms and a spreadsheet recording details of payments.

Action: JD and KB liaise over membership form as above.

JD said at the beginning of July he would trawl members for renewing membership, electronically and asking for those who wanted to play in the League, electronically and via a list on the Store door, but say there would be no guarantee that there would be a place in any team. KB said that we should try to avoid Thursdays for matches as it affected attendance at open sessions.

Action: JD to trawl members as above.

KB suggested that we had a no alcohol policy for matches. It was agreed.

12. Pavilion Facilities: JD said that the PC had got quotes for mending the blinds but were told that blinds over fire doors were not a good idea. The PC will let him know what will happen about the blinds. The annual rebulbing of the hall was successful. A dud light in the men's toilets will be replaced. The hole in the wall near the kitchen had been mended. The kitchen cupboard had been fixed and KB said he would provide a key again for it. There were no issues with the football club in the past year. The SLA review with the PC would ensure that good relations with the football club continued.

Action: KB to supply key for kitchen cupboard.

13. Club Development: JD said that as a Premier Club we should have a Development Plan to cover things such as expansion of premises and equipment replacement. There was no support for expanding the Pavilion but the possibility could be put to the PC at the SLA review. KB thought it was better to support the provision of a new club with large premises as was being proposed by the League. KB said we should ask at the AGM about ideas for club development. He would like to attract Junior School pupils to events at the Pavilion on Wednesday afternoons with a view to starting an Academy and that should be put to the AGM.

Action: JD to put Development Plan and Junior School Academy as items on AGM agenda. JD and PW raise possibility of expanding Pavilion with PC at SLA review.

14. AOB: (a) JD to contact Jonah Stott about retrieving the Div 2 trophy which it is thought he has – Action JD;

(b) KB said he would be arranging junior matches, different ages, with a club in Swindon to be played home and away. He is awaiting dates from the Swindon coach – Action - KB;

(c) PW asked whether the £5 discount for running sessions was working. KB said it was but some people waived the discount.

The meeting ended at 8.55 pm

Signed.....Paul Woodward, Chairman

Date.....